

GMS 7 Trained but not Competed for Census

GMS 7

Special Olympics Michigan

Close

**Warnings**  
SOMI Training

**GMS 7.5.2 (build #146)**  
[Online videos](#)  
[About GMS 7](#)

**Special tools**  
[User preferences](#)  
[Start GoToAssist](#)  
[Update indices](#)  
 Last run: 10/03/2016

Person lookup/data entry

Tool

- Find people by personal data - name, date of birth, address, phone number, e-mail address, etc.
- Find people using advanced criteria
- Enter name, address and phone changes

Games: 34

Applicant screening

Reports

GMS Transfer

User tools

Administrator tools

Setup

Outside of a game on the main screen select "Person look up/Data Entry" type in family name – select Person to work with. Move down to certifications



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- [Training](#)

**Tools**

- [Lists](#)

ignore capitalization rules

Prefix/title:  First/given name:  Middle:  Family/last:  Suffix/generation:

Mailing label title:  "Dear ..." title:

Credential name:

Gender:  Date of birth:  Age: 18  Requires wheelchair and/or handicapped- accessible locations

Person type:  Additional types:

Group:  Additional groups:

Archived  Banned  Deceased

Status:  Weight:

Date started:  Date active:  Inactive date:

[Additional data](#) Date created: 01/23/2003 Last changed: 10/12/2016

[Addresses: 1](#)

[Alerts: none](#)

[Custom fields](#)

[Past games: 2 events in 1 games](#)

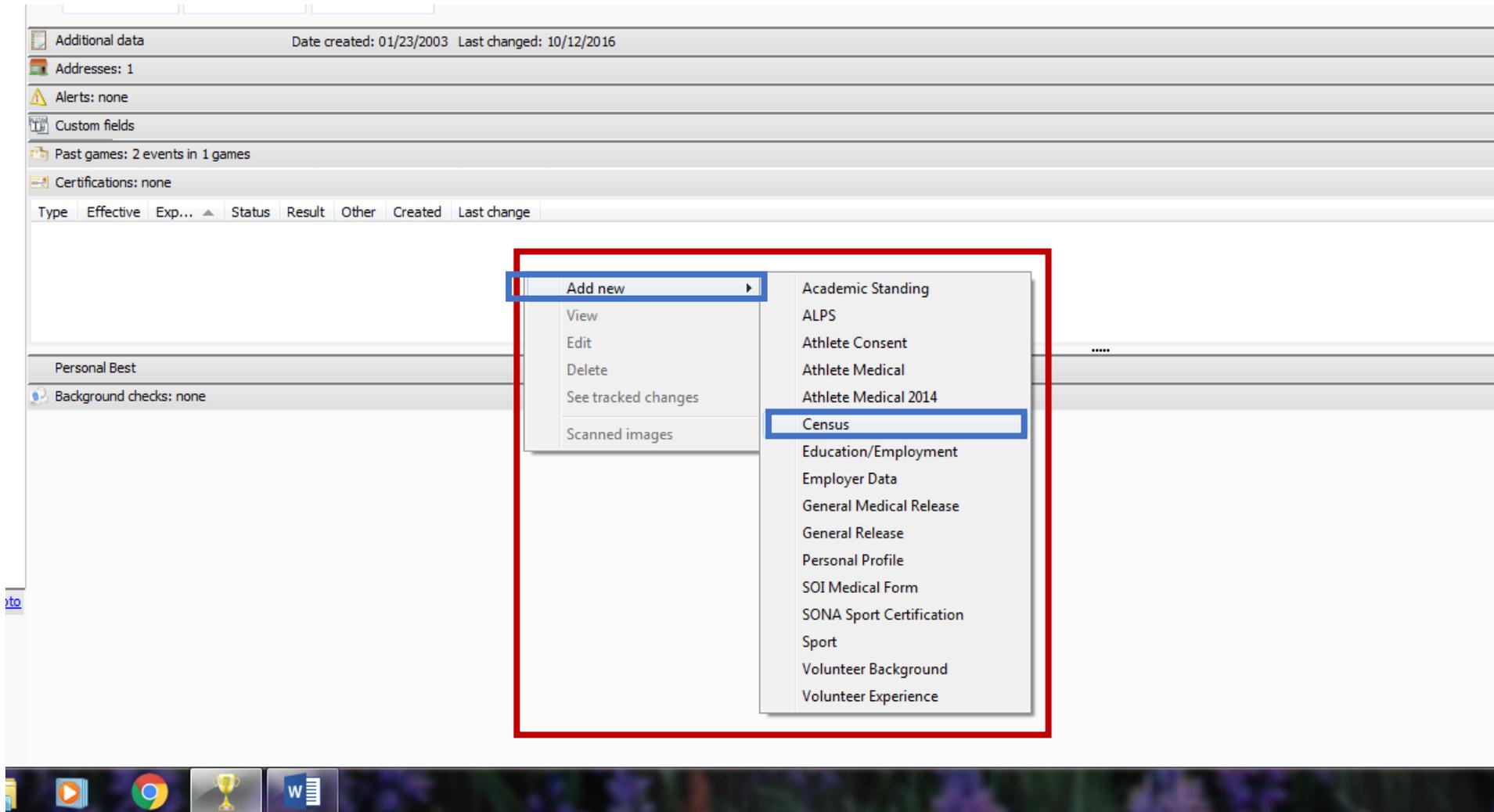
[Certifications: none](#)

Type	Effective	Exp...	Status	Result	Other	Created	Last change

[Personal Best](#)

[Background checks: none](#)

When you find the person using the "Look up a Person" document you will open the tab that says "Certifications" highlighted in red.



Right click in the section so that the options highlighted in red appear. Bring your mouse to click on Add new and then left click on census.

This is the screen that will appear,  
Find the year you are editing and select  
What you are putting the entrant as.  
Example shown below highlighted in red.  
This will indicate which entrant have trained  
But not competed.

GMS 7

GMS 7 > Person lookup > Sager, Janice > Census

**Census**

[Attached documents](#)

[Import from PDF](#)

Training 2003  
None selected

Competition 2003  
None selected  
(You don't need to enter competition sports if the results are in GMS, but it won't hurt to do so)

Roles played 2003  
Athlete

Training 2004  
None selected

Competition 2004  
None selected  
(You don't need to enter competition sports if the results are in GMS, but it won't hurt to do so)

Roles played 2004  
Athlete

Training 2005  
None selected

Competition 2005  
None selected  
(You don't need to enter competition sports if the results are in GMS, but it won't hurt to do so)

Roles played 2005  
Athlete

Training 2006  
None selected

Competition 2006  
None selected  
(You don't need to enter competition sports if the results are in GMS, but it won't hurt to do so)

Roles played 2006  
Athlete

Training 2007  
None selected

Competition 2007  
None selected  
(You don't need to enter competition sports if the results are in GMS, but it won't hurt to do so)

Roles played 2007  
Athlete

Training 2008

Training 2007  
None selected

- Alpine Skiing
- Archery
- Athletics/Track and Field
- Badminton
- Basketball
- Bocce
- Bowling
- Croquet
- Cross-country Running
- Cross-Country Skiing
- Cycling
- Equestrian
- Figure Skating
- Floor Hockey
- Football/Soccer
- Golf
- Gymnastics (Artistic)